



## ACTIVITY MANAGEMENT PLAN RAFT BUILDING

Activity	Raft Building
Location / Site	Wainui Slipway and other areas within Canterbury
Parking	See site specific information
Grid Reference	See site specific information
Water	See site specific information
Toilets	See site specific information
Access Permission	NA
Instructor Requirements	The Kind Foundation Raft Building Competency or equivalent Induction and/or training at particular site
Specific Equipment & Resources	Buoyancy aid, helmet, first aid kit, knife, whistle and throw line Barrels, Logs, ropes (inc. tether rope)
Specific Policies	Emergency vehicle to be present at raft building site. Participants to be equipped with buoyancy aids, helmets and closed toe shoes. Tether rope to be attached to raft when on water for off-shore / cross-shore winds. Instructor to check structural integrity before raft goes on the water. Weather/ forecast to checked prior to session. Ratio: 1 instructor : 1 Adult Helper (AH) and 11 Participants
Emergency Response	Seeking assistance: 1. Use mobile phone 2. Send adult to emergency vehicle 3. Send adult or second instructor to private residences or the road (depending on location) Follow general The Kind Foundation Emergency Procedures Follow relevant site evacuation procedures
Previous Incidents	Entrapment; rafting spar falling on head; hypothermia, rafting spars breaking under tension on the water

### Standards and Codes of Practice:

- [EONZ & NZRA \(2018\) Flatwater Floating and Paddling: Good Practice Guide](#)

Site/Activity Specific Hazard/Risk	Management of Hazard
Other users	Brief participants. Instructor to be vigilant and select appropriate build site. Avoid blocking slipways if other users wanting access to the water.
Traffic	Brief participants on safe transit e.g. single file facing oncoming traffic. Stay off roads/use verge where possible.
Rocks/slipway	Participants to wear correct footwear and brief accordingly.
Flora and Fauna	Brief participants on environmental impact, manage and monitor bird & sea-life interactions seaweed (slippery) and sharp rocks / shells.
Variable Environmental Conditions	Weather and forecast to be checked in morning meeting. Monitor participants throughout session. Instructor situational awareness.
Drowning/ Cold Water Shock	Buoyancy aids to be fitted to participants prior to going near water. Close group management by instructor. Ensure gradual familiarisation with water temperature prior to full immersion.
Injury from equipment	Participants to wear helmets and closed toed shoes throughout session. Instructor to brief participants on correct use and manual handling.
Entrapment	Raft to be checked for potential entrapment areas by instructor prior to launch. Instructor to brief participants on keeping limbs clear of potential entrapment points. Loose knots tightened and instructor to carry knife.
Hypothermia	Monitor participants throughout session. Alter session according to conditions.

All AMP's are reviewed annually, or as the result of incident and accident investigation, risk assessment, changes to legislation and industry guidelines etc. Please see The Kind Foundation - Safety Management Plan for further information on Continual Improvement

**Raft Building – Wainui Slipway**

General Information

<b>Parking</b>	Wainui slipway and boat launch (see site map)
<b>Grid Reference</b>	NZTopo50 – BY25 922 484
<b>Water</b>	None
<b>Toilets</b>	Wainui Domain
<b>Access Permission</b>	NA

General Points:

- Emergency vehicle to be on site
  - Could shuttle back if short on time (ask driver first)
- Build raft in the boat park area and carry across the road
- Remember there are other slipway users
- Keep out of the way of the driveway / road



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