



ACTIVITY MANAGEMENT PLAN OUTDOOR SKILLS

Activity	Outdoor Skills
Location / Site	Onsite at Wainui Park and other locations
Parking	NA
Grid Reference	NA
Water	On site
Toilets	On site
Access Permission	NA
Instructor Requirements	Outdoor Living Skills training and induction completed
Specific Equipment & Resources	First aid kit Lighter/matches Milo / Damper etc.
Specific Policies	Instructor to visually check sites for hazards and remove/manage accordingly Group dressed appropriately for conditions. Closed toe shoes to be worn Fires only to be included at campfire circle and when no fire ban in place Ratio: 12 Participants: 1 Instructor
Emergency Response	Seeking Assistance: Adult can be sent to the onsite office, or personal mobile phones used Follow general The Kind Foundation Emergency Procedures Follow relevant site evacuation procedures
Previous Incidents	Slips and trips; poked by branches; stings; log dropped on participant.

Standards and Codes of Practice:

- Activity Good Practice Guidelines – Camp Fire Cooking and Fires

Site/Activity Specific Hazard/Risk	Management of Hazard
Steep/uneven ground	Instructor to manage group
Stream	Participants briefed on safety in and around streams.
Traffic/ other users	Participants briefed on traffic hazards where appropriate. Instructor to be vigilant regarding other user groups and activities (for example Archery and Giant Swing at Wainui) and act accordingly.
Fire	Instructor to brief participants on safe fire building/behaviour around fire Fires to be kept to a manageable size. Ensure water is available and fires only to be lit in campfire circle (at Wainui).
Improvised shelters	Brief participants on safe carrying; monitor suitability/sturdiness of participants' shelters
Flora and Fauna	Instructor to brief participants on safe and careful handling/avoidance. For example, Onga onga (tree nettle) etc. Emphasise "Take only memories" ethics.

All AMP's are reviewed annually, or as the result of incident and accident investigation, risk assessment, changes to legislation and industry guidelines etc. Please see The Kind Foundation - Safety Management Plan for further information on Continual Improvement