

Activity Management Plan

FIRE BUILDING

| Activity | Detail |
|--------------------------------|--|
| Location / Site | Arthur's Pass Village - next to the Bealey River or specific campout locations (manager will brief instructor on this) |
| Parking | n/a |
| Grid Reference | BV20 Otira -42.94038, 171.564298 for Arthur's Pass village sessions |
| Water | Drinking water to be carried |
| Toilets | APOEC – go before you leave |
| Access Permission | n/a |
| Instructor Requirements | Minimum 1 instructor required Outdoor Core 2 (lead) or equivalent Fire Building training and induction completed |
| Specific Equipment & Resources | First aid kit Lighter/matches In Arthur's Pass– kindling/firewood (do not collect from Park) Damper / Marshmallows / Biscuits and Choc etc. Bucket(s) for water |
| Specific Policies | If session is in village, consult DoC and Fire Team prior (there is a Total Fire Ban in AP National Park year-round, we have exceptions) Instructor to visually check sites for hazards and remove/manage. Group dressed appropriately including closed toe shoes. Ratio: 1 adult: 6 students. Recommended maximum: 1 instructor: 20 participants (adults and children) |
| Emergency Response | Seeking Assistance: 1. Use mobile phone kept with emergency equipment 2. Use UHF radio kept with emergency equipment 3. Use EPIRB (if applicable) 4. Depending on current location of the group an adult could be sent to nearby farmhouse or the road Follow general Kind Foundation Emergency Procedures Follow relevant site evacuation procedures (for huts and shelters) Note: generally the instructor will need to factor in a longer evacuation time than for site based activities |
| Previous Incidents | n/a |

| Site/Activity Specific Hazard/Risk | Management of Hazard |
|------------------------------------|---|
| Fire | Instructor to brief participants on safe fire building/behaviour around fire. Fires to be kept to a manageable size. Water available. Fires only to be lit in campfire circle when on campout or on in the designated areas in Arthur's Pass village. 3 APOEC fire pits are available for management. |
| Weather Conditions | Instructor to check weather forecast prior to session and to assess the conditions during the session, ie wind speed. Sessions only to be run in suitable conditions. |

Note: This Activity Management Plan (AMP) documents only very specific management of risks/hazards for a particular activity. General management of risks/hazards that relate to Outdoor or Adventure Activities are documented in The Kind Foundation Risk Register for Outdoor Activities. These documents are part of The Kind Foundation Safety Management System (SMS), an overview of which is given in The Kind Foundation Safety Management Plan (SMP).